


AGENDA: FINAL

Title of Meeting: South East Oxfordshire Locality Executive






Date, Time: Tuesday 3rd July 2018, 13:00 to 15.00

Venue: Hampden House, Monument Park, Warpsgrove Lane, Chalgrove OX44 7RW

Chair – Rycote Practice

		Presenter	Purpose	Paper	Time
1.	Introduction i. Welcome: ii. Ian Bottomley CCG iii. Catherine Mountford Director of Governance CCG iv. Ross Cornett SCAS v. Louisa Griffiths CCG Meds Team vi. Apologies vii. Updates to Declaration of Interests	Chair	Information		13.00
2.	Minutes of the last meeting (5th June 2018) and Matters Arising	Chair	Decision, information	 SEOL Minutes 05.06.2018 DRAFT V.	13.10
3.	LCD Update: i. Clinical Pharmacists: update ii. Social Prescribing update iii. STF update iv. Winter Planning v. PCP Meetings vi. Integrated Respiratory Project: update	Ed Capo-Bianco	Information/ Discussion		13.20

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4.	GP Triage: SCAS	Ross Cornett	Information/ Discussion	 GP triage pressures_ Oxfordshire.pptx	13.40
5.	SE Locality Forum update	John Reid	Information/ Discussion	 ReportToSEOL 7.18. docx	14.00
6.	Federation update	Sara Doughty	Information/ Discussion	 SEOX update-Sara Doughty July 2018.px	14.05
7.	Prescribing Incentive Scheme 17-18 & Budgets 18-19	Louisa Griffiths	Information/ Discussion	 SE Detailed Budgets Prescribing 18-19.xls	14.10
8.	AOB i. Other issues – contact Anne Lankester ii. Planned Care Project Report iii. Health Visitors; Nettlebed iv. Sue Ryder Capacity (see below)			 Planned Care Project Report 201807 v01.0	14.30
Close of Meeting					15:00
Date of next meeting: Tuesday 4th September 2018 1-3: Charing Practice-Goring/Woodcote					

Dates of future meetings	Charing practice
7 th August 2018	CANCELLED
4 th September 2018	Goring/Woodcote
2 nd October 2018	Wallingford
6 th November 2018	The Bell
4 th December 2018	Chalgrove/Watlington
8 th January 2019 (2 nd Tuesday due to Bank holiday)	Sonning Common
5 th February 2019	The Hart
5 th March 2019	Mill Stream
2 nd April 2019 TBC	Morland House
<i>Venue/time: Hampden House, Monument Park, Warpsgrove Lane, Chalgrove OX44 7RW 13.00-15.00</i>	

Brief information items for practices (recently featured in [GP Bulletin](#))

Sue Ryder has care hub capacity

The South Oxfordshire Palliative Care Hub offers advice, support, care and co-ordination for people in the last year of life living in South East Oxfordshire. The Hub is now open from 8am until 6pm, seven days a week. The single point of contact number is **0330 053 6092**. There is also a Hospice at Home service for families living within South East Oxfordshire. The Hospice at Home service is available at present Monday to Friday between 9am and 5pm. **There is currently capacity for new referrals to the service.** For more advice call the Palliative Care Hub **0330 053 6092** or visit its [website](#).

IMPORTANT - All Paperless Referrals from October 2018:

There is a national requirement that from October 2018 all GP referrals to consultant led first outpatient appointments must be made via the NHS e-Referral System (e-RS). If a referral does not have a UBRN number then the provider will not be paid. In line with this OUHT will be going Paperless and only accepting eRS referrals for GP to consultant led clinics. Any referrals received after 1/10/2018 not on eRS will be returned to practices to put on the electronic system. In line with this the new GP contract will make use of eRS a requirement.

To reduce the risk for OUHT, a transition period will start where GP practices will be advised to start making sure all referrals are made by eRS with a proposed switch off date for non eRS referrals of 1/9/2018 or earlier if needed. More details will follow in the next few weeks. Please can you alert GPs and relevant administrative staff of this change.

Any queries to OCCG.plannedcare@nhs.net

Safeguarding Conference Report for GP – new proforma

The OCCG safeguarding team, in conjunction with children's social care, has produced an EMIS proforma to generate reports for case conferences. It has been released in the latest [proforma update](#) in response to GP requests for a self-populating form and will be available through your EMIS systems (unfortunately not Vision INPS). When all proformas for a family have been generated, they are attached to a secure email and sent to the case conference administrator address, as detailed on the proforma. If you prefer to send a letter containing the information, that is also acceptable to children's social care. Vision practices will need to send a letter.

For full details, please see the [instructions](#).


If you have any questions or feedback please email: occg.gpproformas@nhs.net

Publicity resources for the Over the Counter Medicines Campaign

Please share with your patients the resources which OCCG has made available for the [Over the Counter Medicines Campaign](#). These include:

- [slides for practice TV screens](#)
 - [patient leaflet](#).
 - [poster](#) - If you require printed posters please email cscsu.talkinghealth@nhs.net.
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Regular information items

GP Weekly Bulletin	http://www.oxfordshireccg.nhs.uk/professional-resources/gp-weekly-bulletin/
Oxfordshire Healthcare Transformation Prog.	http://www.oxonhealthcaretransformation.nhs.uk/news
SE Integrated Locality Team	Email: oxfordhealth.integratedteamsoutheast@nhs.net Telephone: 01865 903853
Clinical guidelines on the OCCG website	http://www.oxfordshireccg.nhs.uk/professional-resources/clinical-guidelines.htm
Oxon Primary Care Learning	http://www.oxfordprimarycarelearning.org.uk/
Primary Care LIS 2018/19	http://www.oxfordshireccg.nhs.uk/professional-resources/documents/primary-care/local-investment-scheme/LIS-18-19-final.pdf
Health Inequalities Commission report	http://www.oxfordshireccg.nhs.uk/about-us/work-programmes/health-inequalities-commission/health-inequalities-findings/
Dermatology Section 01235-517760 occg.swoldermatology@nhs.net	<p><i>Dear All</i></p> <p><i>This is a reminder that there is now a GP-led dermatology service running from Woodlands Surgery in Didcot, for surgical removal of low-risk Basal Cell Carcinomas (low-risk being below the clavicle, and less than 1cm). We also treat solar keratoses and Bowen's (if topical treatment has failed or is not appropriate). We are two local GPs, Adam Jones and Estelle James, who have done training at the dermatology department at the Churchill, and we are accredited for removal of these lesions. Our service went live in February 2017 and is running well. Patients like being seen closer to home, and we don't have long waits for appointments.</i></p> <p>HOW TO REFER: You can refer patients by completing the below referral form and emailing it to occg.swoldermatology@nhs.net. If you are not sure if something is appropriate for our service, you can also send a photo and we will return the referral to you if it doesn't fall within our remit.</p> <p><i>Kind regards</i> <i>Adam and Estelle</i></p> <p> SWOL Referral Proformav2.docx</p>